

Readiness Grant Agreement

with Libya

16 March 2018 | LBY-RS-001



GRANT AGREEMENT

THIS GRANT AGREEMENT is made and entered into on this 16th day of March, 2018,

BETWEEN

SAHARA AND SAHEL OBSERVATORY, a non-profit international, intergovernmental organization, organized and existing under the laws of Tunisia pursuant to the headquarter agreement between the United Nation Educational, Scientific and Cultural Organization (UNESCO) and the Government of Republic of Tunisia and having its registered office at Boulevard du Leader Yasser Arafat PO BOX 31 Tunis Carthage, 1080 Tunisia, represented by Mr. Khatim Kherraz, OSS Executive Secretary ("**Recipient**"); and

THE GREEN CLIMATE FUND, established under the United Nations Framework Convention on Climate Change ("Convention") and designated as an operating entity of the financial mechanism under Article 11 of the Convention pursuant to the Governing Instrument for the Green Climate Fund ("Governing Instrument"), possessing juridical personality in order to operate effectively internationally, having such legal capacity as is necessary for the exercise of its functions and the protection of its interests and having its headquarters at Songdo, Incheon, Republic of Korea represented by Mr. Pa Ousman Jarju, Director, Division of Country Programming (the "**Fund**").

WHEREAS

- (A) the Recipient has been selected by the Focal Point referred to in paragraph 46 of the Governing Instrument for the Green Climate Fund ("**Focal Point**"), represented by Dr. Ali Elkekli, Director, Technical Cooperation & Consultation Department of Environmental General Authority to implement the Readiness Support; and
- (B) the Fund is willing to make a grant to the Recipient upon the terms and conditions set forth herein;

NOW THEREFORE the parties hereto agree as follows:

ARTICLE I

Standard Conditions and Policy on Prohibited Practices; Definitions

Section 1.01. (a) The Standard Conditions and the Policy on Prohibited Practices, both of which are defined below, constitute integral parts of this Grant Agreement and are made hereto with the same force and effect as if they were fully set forth herein.

- (b) Without limiting the foregoing, this Grant Agreement includes all schedules, appendices, attachments and annexes to this Grant Agreement.

Section 1.02. Wherever used in this Grant Agreement, terms defined in the Standard Conditions shall have the respective meanings therein set forth unless modified herein or the context otherwise requires. Additional terms used in this Grant Agreement shall have the following meanings:

- (a) "Board" means the board of the Fund established pursuant to the provisions of the Governing Instrument;
- (b) "Confidential Information" means information, however recorded or preserved, disclosed by either of the parties to the other, relating to the Readiness Support, which is described and/or marked as "confidential" at the time of disclosure;

- (c) "Disbursement Schedule" means the disbursement schedule or plan set out in the approved proposal for the Readiness Support dated 20 June 2017 in Annex 1 hereto;
- (d) "Focal Point" means the individual or authority designated by a developing country party to the convention to fulfil all functions of an NDA on a temporary basis, until it has designated an NDA;
- (e) "Grant Term" has the meaning ascribed thereto in Section 3.01 of this Grant Agreement;
- (f) "Information Disclosure Policy" means the information disclosure policy of the Fund adopted by Decision B.12/35, as amended from time to time, and any successor document thereto;
- (g) "NDA" has the meaning ascribed thereto in recital (A) above;
- (h) "Procurement Plan" means the procurement plan for the Readiness Support set out in the approved proposal dated 20 June 2017 in Annex 1 hereto or which has been agreed to by the Fund subsequently and submitted with the disbursement requests by the Recipient ;
- (i) "Policy on Prohibited Practices" means the Fund's interim policy on prohibited practices adopted by Decision B.12/31 by the Board;
- (j) "Readiness Support" means the readiness support described in the approved proposal dated 20 June 2017 in Annex 1 hereto; and
- (k) "Standard Conditions" means the Standard Conditions for Readiness and Preparatory Support Grants provided by the Green Climate Fund (May 2016).

ARTICLE II

The Grant

Section 2.01. Subject to the terms and conditions of this Grant Agreement, the Fund agrees to make available to the Recipient the amount of Three Hundred Thousand Dollars (\$300,000).

ARTICLE III

Effective Date; Grant Term

Section 3.01. Except as the Fund and the Recipient may otherwise agree and as specified in writing by the Fund, (a) the Effective Date of this Grant Agreement shall be the date upon which the Fund dispatches to the Recipient notice of its acceptance of the evidence required by Section 14.01 of the Standard Conditions, and (b) the Grant Term shall be from the Effective Date to 31 August 2019.

Section 3.02. Unless as the Fund may otherwise agree, a date 90 days after the date of this Grant Agreement is specified for effectiveness of this Grant Agreement for the purposes of Section 14.03 of the Standard Conditions. (Termination for Failure to Become Effective).

Section 3.03. Notwithstanding the foregoing, this Section 3 and 8 of the Grant Agreement and Sections 10, 11, 12, 13, 15, 16, 17, 18, 19, 21 of the Standard Conditions shall be effective from the date of this Grant Agreement.

Section 3.04. This Grant Agreement and all obligations of the parties hereunder shall terminate on the date 3 years after the expiry of the Grant Term.

ARTICLE IV

Use of Proceeds of the Grant

Section 4.01. (a) The Recipient shall (i) apply the proceeds of the Grant to the financing of Eligible Expenditures in respect of Goods and Services in accordance with the provisions of this Grant

Agreement; (ii) ensure that the Grant proceeds are used for their intended purposes in accordance with the generally accepted principles of economy, efficiency, transparency and accountability; (iii) cause the Readiness Support to be carried out in conformity with sound administrative, technical, financial, business and development practices, and (iv) ensure that the Readiness Support activities are carried in accordance with the terms and conditions of this Grant Agreement, including the Standard Conditions and the Policy on Prohibited Practices.

(b) The proceeds of the Grant shall be allocated and applied as set forth in Annex 1 to this Grant Agreement, which may be amended from time to time by agreement between the Recipient and the Fund.

Section 4.02. Except as the Fund may otherwise agree, the Recipient shall procure, or cause to be procured, all Goods and Services in accordance with the Procurement Plan.

ARTICLE V

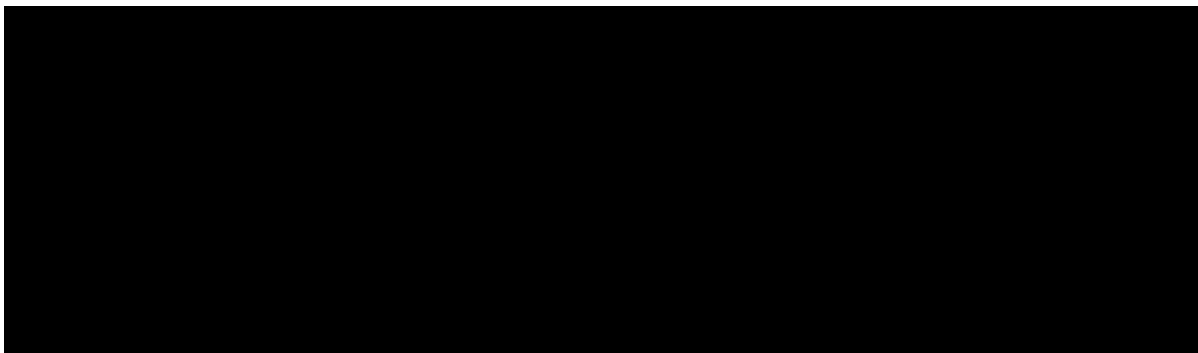
Payment of Grant Proceeds

Section 5.01. Notwithstanding any other provision of this Grant Agreement, payments to the Recipient shall be made only upon fulfillment by the Recipient of: (a) the requirements set forth in Section 6.01 of the Standard Conditions, to the satisfaction of the Fund.

Section 5.02. Payment of the Grant proceeds shall be made in accordance with the indicative Disbursement Schedule included in the approved proposal as set forth in Annex 1 to this Grant Agreement and upon submission by the Recipient of appropriate reports, along with Requests for Disbursement, in a form and substance acceptable to the Fund:

Section 5.03. All disbursements up to the amounts specified in the Disbursement Schedule shall be made by the Fund following the receipt of a written disbursement request submitted by the Recipient and provided the applicable requirements as regards reporting and information as to the date of request have been satisfied. Each disbursement request should include information on the Procurement Plan, the budget and list activities to be implemented for the requested amount.

Section 5.04 All payments of the Grant proceeds shall be made in US Dollars, to the following bank account:



This section has been redacted in accordance with the GCF Information Disclosure Policy.

ARTICLE VI

Audits; Other Covenants

Section 6.01. The Recipient shall (i) have Financial Statements audited annually by independent auditors whose qualifications, experience and terms of reference are acceptable to the Fund, in accordance with international standards for auditing or the national equivalent acceptable to the Fund; (ii) as part of each such audit, have the auditors prepare a report (which includes the auditors' opinion on the Financial Statements, use of the Grant proceeds and compliance with the covenants of this Grant Agreement); and (iii) furnish to the Fund, no later than 3 months after the completion

of the Readiness Support, copies of such audited Financial Statements and audit report, all in the English language, and such other information concerning these documents and the audit thereof as the Fund may from time to time reasonably request.

Section 6.02. For the purposes of Section 7.07 of the Standard Conditions, the Recipient shall submit, or cause to be submitted, to the Fund (i) Readiness Reports as follows: an interim progress report prior to the second disbursement of the grant proceeds and (ii) the Completion Report(s) no later than 3 months after the completion of the Readiness support.

Section 6.03. In addition to the reports and information set forth in Sections 7.07 and 7.08 of the Standard Conditions, the Recipient shall furnish, or cause to be furnished, to the Fund all such reports and information as the Fund shall reasonably request concerning the Readiness Support.

Section 6.04. In implementing the Readiness Support activities, the Recipient shall ensure that there are no adverse environmental and/or social risks and/or impacts within the meaning of the Environmental and Social Safeguards. If, during the course of implementation, such risks and/or impacts arise, the Recipient shall inform the Fund promptly, and comply forthwith with the requirements set forth in the Environmental and Social Safeguards.

Section 6.05. The Recipient shall use its best efforts to secure recognition of the Fund by the Host Country, through a bilateral agreement or other arrangement, as an international institution to which the privileges, immunities and exemptions normally granted to international organizations apply.

ARTICLE VII

Miscellaneous

Section 7.01. The OSS Executive Secretary is designated as the Recipient's Representative for the purposes of Section 21.02 of the Standard Conditions.

Section 7.02. Any notice, requests including disbursement requests, documents, reports or other communication required or permitted to be given or made under the Grant Agreement, and any other agreement between any of the parties contemplated by this Grant Agreement, shall be in writing, and furthermore, shall be delivered by hand or by facsimile or email to the party to which it is required or permitted to be given or made to the following addresses:

For the Recipient

Executive Secretary

The Sahara and Sahel Observatory (OSS)

Boulevard du Leader Yasser Arafat – PO BOX 31 Tunis Carthage, 1080 Tunisia

T: (+216) 71 206 633 / 634

F: (+216) 71 206 636

[hoc@oss.org.tn](mailto:boc@oss.org.tn)

For the Fund

Director Country Programming

Green Climate Fund

175, Art Center-daero

Yeonsu-gu, Incheon 22004

Republic of Korea

+82 32 458 6092

ARTICLE VIII

Confidentiality

Section 8.01. The Parties undertake that no party shall at any time disclose to any person any Confidential Information except as permitted by Section 8.02.

Section 8.02. Each Party may disclose the other Party's Confidential Information to its employees, officers, representatives, consultants or advisers, and in the case of the Fund, its Board members, alternate Board members and their advisers, who need to know such information for the purposes of exercising the Party's rights or carrying out its obligations under or in connection with this Grant Agreement. Each Party shall ensure that its employees, officers, representatives, consultants or advisers to whom it discloses the other Party's confidential information comply with this Section 8 and the Fund shall ensure that its Board members, alternate Board members or their advisers shall also comply with this Section 8, provided, however, that the Recipient acknowledge and agree that Board members, alternate Board members and their advisers may provide Confidential Information to the governments of the countries in their respective constituencies in the course of their official duties for their respective home country pursuant to the policy on ethics and conflicts of interest for the Fund's Board, as may be amended from time to time.

Section 8.03. The provisions of this Section 8 shall not apply to any information, including Confidential Information, that:

- (a) Is or becomes generally available to the public (other than as a result of its disclosure by the receiving Party or its representatives in breach of this Section 8);
- (b) Was available to the receiving Party on a non-confidential basis before disclosure by the disclosing Party;
- (c) Was, is or becomes available to the receiving Party on a non-confidential basis from a person who, to the receiving Party's knowledge, is not bound by a confidentiality agreement with the disclosing party or otherwise prohibited from disclosing the information to the receiving Party;
- (d) The receiving Party is required to produce by any court, governmental or regulatory body or pursuant to any law, legal process, regulation, or governmental order, decree or rule, or which is necessary or desirable for the receiving Party to disclose in connection with any proceeding in any court or tribunal or before any regulatory authority in order to preserve its rights, provided that, prior to disclosing such information, the receiving Party provides prior written notice to the disclosing Party and advises the court, governmental authority, regulatory body or other entity requesting the disclosure that the disclosing party (i) in case of the Recipient, is a subsidiary organ of the United Nations, (ii) in case of the Fund, is an international organization, and, in both cases, as such has privileges and immunities, and requests that such court, governmental authority, regulatory body or other entity requesting the disclosure to contact the Recipient or the Fund, as the case may be, directly;
- (e) The Parties agree in writing is not confidential or may be disclosed; or
- (f) Is developed by or for the receiving party independently of the information disclosed by the disclosing party.

Section 8.04. No Party shall use the other Party's Confidential Information for any purpose other than to exercise its rights and perform its obligations under or in connection with this Grant Agreement, without obtaining the prior written consent of the other Party.

Section 8.05. Pursuant to the Information Disclosure Policy, the Fund may make publicly available certain information which is not marked confidential and update such information periodically as required by the Information Disclosure Policy.

Section 8.06. The obligations of confidentiality contained in this Section 8 shall continue for a period of two years from the date of disclosure. If requested by the disclosing Party, the receiving Party shall return to the disclosing Party all Confidential Information in written form or destroy or (to the extent technically practicable) permanently erase all Confidential Information provided to the receiving Party in written or electronic form save to the extent that Confidential Information which the receiving Party is required to retain by applicable law, rule or regulation, or if such information is contained in any computer records or files which have been created pursuant to the receiving Party's automatic archiving and back-up procedures, in which case, the Confidential Information retained shall continue to be kept confidential in accordance with the terms of this Section 8 in which case the provision on expiration of the confidentiality obligation shall not apply.

IN WITNESS WHEREOF the parties hereto, acting through their representatives thereunto duly authorized, have caused this Grant Agreement to be signed in their respective names as of the day and year first above written and to be delivered at the principal office of the Fund.

Sahara and Sahel Observatory

By _____

Mr. Khatim Kherraz
Executive Secretary



GREEN CLIMATE FUND

By _____

Mr. Pa Ousman Jarju
Director, Division of Country Programming

ANNEXURE 1
Approved Proposal for the Readiness Support

SECTION 1: SUMMARY	
1. Country submitting the proposal	Country name: Libya Name of institution (representing NDA or FP): Environment General Authority Name of official: Ali ELKEKLI Position: Director, Technical Cooperation & Consultation Department / GCF Focal Point Telephone: +218 91 377 7246 Email: arelkekli@gmail.com Full Office address: Tripoli - Libya
2. Date of initial submission	20/06/2017
3. Last date of resubmission (if applicable)	21/08/2017
4. Which entity will implement the Readiness and Preparatory Support project? (Provide the contact information if entity is different from NDA/focal point)	<input type="checkbox"/> National Designated Authority <input checked="" type="checkbox"/> Delivery partner <input type="checkbox"/> Accredited entity Name of institution: Delivery Partner Contact: Sahara and Sahel Observatory (OSS) Name: Mr. Kherraz Khatim Position: Executive Secretary Email: boc@oss.org.tn Tel: (+216) 71 206 633; Fax: (+216) 71 206 636 Full Office address: Observatoire du Sahara et du Sahel (OSS), Boulevard du leader Yasser ARAFAT; BP 31, 1080 Tunis, Tunisia
5. Title of the Readiness and Preparatory Support Proposal	Preparation of Libya to climate finance through GCF country programming and the establishment of the GCF designated national authority
6. Brief summary of the request (200 words)	<p>The initial phase of the Readiness and Preparatory Support Programme will focus on the standardised readiness package for strengthening the Focal Point (and later the NDA once established) , and the development of strategic frameworks for engagement with the Fund.</p> <p>Activity 1: Strengthening the Focal Point Recruiting national and international experts (with good command of English language) as required to provide technical and management assistance to the Focal Point , in order to:</p> <ol style="list-style-type: none"> 1.Strengthen the knowledge and capacities of the NDA coordination team to fulfil its roles and responsibilities; 2.Coordinate and liaise with other ministries, relevant departments and agencies on key issues relating to the GCF; and 3. Build the capacity of the Focal Point to engage stakeholders and organise multi-party consultations. <p>Activity 2: Strategic Engagement Framework with the Fund The Focal Point will develop a country programme by undertaking a number of activities, including identifying:</p> <ol style="list-style-type: none"> 1.the government's mitigation and adaptation priorities in accordance with its strategic policy documents, other sectoral programmes and the Fund's Initial Results Management Framework; 2.opportunities to engage the private sector, including micro, small and medium-sized enterprises, and to leverage their capacity to implement programming priorities; 3.the roles of prospective public and private sector entities that may be accredited by the Fund in implementing country's programming priorities with respect to the Fund; 4.how the GCF can build on the ongoing work of other development partners in the country, and deliver its support in a manner complementary to the efforts of other partners.
7. Total requested amount and currency	US \$ 300,000.00

8. Anticipated duration	01/11/ 2017 to 31/10/2018	
9. Is the country receiving other Readiness and Preparatory Support related to the GCF?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	If yes, please attach the relevant scope of work, and briefly (100 words) describe the scope of support provided by other institutions	

SECTION 2: COUNTRY READINESS LOGICAL FRAMEWORK

Please complete the table below, which enables a country to assess its readiness for the GCF and set targets for strengthening its readiness, including proposed outputs and activities to improve the country's readiness. For further guidance on completing the table, please refer to the guidebook "Assessing the GCF Readiness and Preparatory Support Programming".

OUTCOMES ¹	BASELINE	TARGET	ACTIVITIES (including key outputs or deliverables where applicable)
1. Country capacity strengthened	1-6	6-6	
1.1 NDA/focal point lead effective coordination mechanism	<input type="checkbox"/> 0 <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<ul style="list-style-type: none"> - Establishing the NDA (focal point + team) and strengthen their capacity in climate financing mechanisms with a focus on the GCF. This includes a training on climate finance for the NDA, as well as the recruitment of two national consultants assisting the FP in managing GCF activities for 24 months and training on operational modalities of the GCF - Design a coordination mechanism to support NDA's consultations activities - Develop an operational manual for accessing GCF funds, both in English and Arabic for a better understanding of the process and submission of projects. - Elaborate the no-objection mechanism - Establish an ad hoc committee to periodically discuss and approve new directions of climate finance and the GCF portfolio in Libya
1.2 No objection procedure established and implemented	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<ul style="list-style-type: none"> - Develop an operational manual for accessing GCF funds, both in English and Arabic for a better understanding of the process and submission of projects. - Establish the no-objection mechanism - Establish an ad hoc committee to periodically discuss and approve new directions of climate finance and the GCF portfolio in Libya
1.3 Bilateral agreements between the country and the GCF executed	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<ul style="list-style-type: none"> - Formalize the national designated authority : Preparation of a work programme and ToR - Engage with Foreign Affairs to ensure the signature of the privileges and immunities agreement
1.4 Monitoring, oversight and streamlining of climate finance	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
2. Stakeholders engaged in consultative processes	1-8	8-8	
2.1 Stakeholders engaged in consultative processes	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<ul style="list-style-type: none"> - Elaboration of an awareness raising and communication plan to sensitize key stakeholders in Libya (NDA members and officials of the ministries of environment, finance, and key sectors) - Establish a national platform involving various stakeholders, and create a webpage/database dedicated to GCF activities available to a broad public
2.2 Country programmes, including adaptation priorities, developed and continuously updated	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	Identify cross-sectoral cooperation trails and possible creation of a Memorandum of Understanding between national partners and establishment of public-private partnerships for better mobilization of climate financial resources
2.3 Stakeholder consultations conducted with equal representation of women	<input type="checkbox"/> 0 <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	Identify key national actors involved in the mobilization of financial resources dedicated to climate taking into account gender equality
2.4 Annual participatory review of GCF portfolio in the country organized	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	<ul style="list-style-type: none"> - Set up an ad hoc committee to periodically discuss and approve new directions of climate finance and the GCF portfolio in Libya - Organize a national stakeholders consultation workshop once a year to discuss GCF portfolio updates

¹ Based on decisions: B.08/10, annexes XII, XIII & XIV; B.09/11; B.11/10, annex I; B.12/20, annex I

3. Direct access realized	0-2	1-2	Organize a multi actor workshop to identify the national institution (s) that will be candidate entities for accreditation to the Green Climate Fund
3.1 Candidate entities identified and nominated for accreditation	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	NA
3.2 Direct access entity accredited	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
3.3 Entity/ies annual/multi-annual work programme developed	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
3.4 Funding proposals through enhanced direct access modality approved	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
4. Access to finance	0-1	1-1	Create a partnership between the NDA, national or regional accredited entities and the GCF Secretariat and consider an annual or bi annual workshops to discuss strategic priorities and proposed investments
4.1 Structured dialogue between the NDA/Accredited Entities and the GCF Secretariat organized	<input type="checkbox"/> 0 <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	NA
4.2 Country programmes, concept notes, including on adaptation, developed that implement high-impact priorities identified in INDCs and other national strategies or plans	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
4.3 Project/programme preparation support, including for adaptation, to develop funding proposals provided	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
4.4 Funding proposals, including for adaptation, that are aligned with country priorities approved	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
5. Private sector mobilization	1-2	2-2	Develop a study + strategy that will provide recommendations for improving the enabling environment for crowding in private sector for climate smart investments in the country and for accessing GCF funding
5.1 Private sector engaged in country consultative processes	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
5.2 Enabling environment for crowding-in private sector investments at national, regional and international levels exists	<input type="checkbox"/> 0 <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2	NA
5.3 Funding proposals for private sector projects/programmes, including for adaptation, approved	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	NA
5.4 Funding proposals under the Private Sector Facility programmes (small- and medium-sized enterprises and mobilizing funds at scale) submitted and approved	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2	
TOTAL	3-19	18-19	

SECTION 3: ADDITIONAL INFORMATION

Please explain how this grant will help deliver on the country's readiness needs as identified above and build on institutions, processes or existing work already underway in the country (maximum 500 words)

Despite the actual situation, Libya has registered some climate related achievements on mitigation and adaptation issues. There is a strategy on climate change in Libya elaborated in 2001 but it should be updated in the framework of Readiness.

On the other hand, a National Climate Change Committee was established in 2001 and still exist but it does not work properly because a very weak financial support from the government from 2001 up to now.

The following items should be emphasized for activating climate changes issues in Libya:

- **A weak strategy and lack of synergy between national institutions:** Engagement of the stakeholders on climate change issues tends to centralize and formalize with awareness of civil society. The absence of a national structure that explicitly deals with Climate Change does also exacerbate the prevailing silos of governmental jurisdictions, which undermine the establishment of effective institutional arrangements, and consequently limit the country's ability to take advantage of existing and emerging climate-related opportunities. Another aspect that reinforces the need to strengthen the institutional set up relates to the weak capacity of the existing monitoring and evaluation framework of existing climate-related strategies and policies. Libya does not have structured mechanisms in other climate sensitive sectors for monitoring and evaluating adaptation and mitigation actions.
- **Limited knowledge in Libya:** There is a lack of dissemination of the knowledge and vulnerability studies to strengthen sectorial and crosscutting capacities that related to climate change, thus overcoming the current deficiencies observed (collection, sharing, and dissemination of knowledge between sectors).
- **Non-existence of gender issues awareness:** All issues related to Climate change (committees, projects, capacity building, meeting participation...) where the women participate with accompanying with closed men relatives.
- **Lack of awareness for the public and private sectors:** The awareness and capacity building programs are not enough for developing the public and private sectors, This means there should be an incentive training and awareness programs established for both mentioned sectors,

Given the magnitude of threat related to climate change and the challenges highlighted above, Libya therefore seeks readiness support for:

Establishing a National Designated Authority (NDA) and strengthening the country's capacity in order to effectively fulfil its GCF-related tasks. The readiness programme will enable the NDA to source relevant experts, strengthen their technical capacity and reinforce the key stakeholders by organize trainings, workshops and consultations for their profits. It is expected that this process will strengthen coordination among stakeholders and will facilitate engagement with GCF Tasks (including periodic meetings and workshops).

For Developing a country programme in adherence to the initial guidance from the GCF, this will involve the private sector, civil society, government and local government stakeholders in order to develop priorities for the projects and concepts to be submitted for funding consideration by the GCF.

SECTION 4: BUDGET, PROCUREMENT, IMPLEMENTATION AND DISBURSEMENT (see the excel format in the attached file)

4.1. Budget Plan

Please provide a breakdown of cost estimates and implementation schedule analysed according to the activities suggested in Section 2. Please feel free to replicate this table on Excel spreadsheet if needed.

OUTCOMES (same as in section 2)	ACTIVITIES (same as in section 2)	TOTAL COST (per activity)	COST CATEGORIES					EXPENDITURE AND IMPLEMENTATION SCHEDULE		
			Consultants	Travel	Workshops/ Trainings	Others	6m	12m	Upon project completion	Notes
Outcome 1: Country capacity strengthened	Establishing the NDA (focal point + team) and strengthen their capacity in climate financing mechanisms with a focus on the GCF. This includes a training on climate finance for the NDA, as well as the recruitment of a national consultants assisting the FP in managing GCF activities for 12 months and training on operational modalities of the GCF	47 000	27 000	2 000	16 000	2 000	41 000	6 000		International consultant for the trainings: (USD 600*25 days = USD 15 000) National consultant supporting NDA's activities : (USD 1000 * 12 months = USD 12 000) Travel (including DSA) of international consultant: USD 2 000 Trainings: room rental+catering (USD 2 000) + DSA (USD 110*12 pers*6 days = USD 8 000) + travel (USD 500*12= 6 000) + stationaries (USD 2 000)
	Formalize the national designated authority : Preparation of an annual work programme and ToR for the NDA	12 000			10 000	2 000	12000			Workshop to establish the NDA: room rental (USD 2 000) + catering (USD 50*80 pers*2 day= USD 8 000)+ stationaries (USD 2 000)

<p>Establish the no-objection mechanism</p> <p>Design a coordination mechanism to support NDA's consultations activities</p> <p>Elaborate/develop selection and eligibility criteria for GCF-funded climate smart investments in Libya</p> <p>Set up an ad hoc committee to periodically discuss and approve new directions of climate finance and the GCF portfolio in Libya</p> <p>Formalize the no-objection mechanism</p>	27 000	15 000	2 000	10 000	17 000	10 000	<p>International consultant: (USD 600*25= USD 15 000)</p> <p>Travel (including DSA) of international consultant: USD 2 000</p> <p>*OSS staff support for the elaboration of ToRs and documents monitoring and validation (200% = 2 Men/months): USD 10 000</p>
	14 000			12 000	2 000	14 000	<p>Workshop to present and validate the no-objection mechanism: room rental (USD 2 000) + catering (USD 50*60 pers*2 day=6 000) +USD 100*20 pers* 2 days=4 000); Stationaries (USD 2 000)</p>
	38 500	15 000	2000	7000	14 500	38 500	<p>International consultant for the manual elaboration: (USD 600*25= USD 15 000)</p> <p>Travel (including DSA) of international consultant (USD 2 000)</p> <p>Edition and printing the operational manual (USD 9 000)</p> <p>Translation in Arabic and English (USD 5 500)</p> <p>Workshop to present and validate the manual: room rental (USD 2 000) + catering (USD 50*60 pers=USD 3 000)+ stationaries (USD 2 000)</p>

Outcome 2: Stakeholders engaged in consultative processes	Acquisition of equipment for the GCF focal point team in Libya	6 500				6 500			2 laptop computers + 2 external hard discs, TB + 2 inverters + 1 printer
	coordination meeting between OSS and the GCF focal point	4 000		4 000		2 000	2 000		considering the particular country context, the GCF focal point will have to participate to coordination meetings in the OSS headquarters when needed
	Support in terms of gender: developing a study on gender issue in relation with climate change, adaptation and the involvement of the women in the NDA	10 000				10 000	10 000		*This consultancy will be made by OSS (200% = 2 Men/months): 10 000
	Development of a communication strategy and action plan Implementation of the action plan: awareness raising to "mobilize" and sensitize stakeholders in Libya (NDA members and officials of the ministries of environment, finance and key sectors)	20 000	20 000			12 000	8 000		National consultant to develop the communication strategy and plan: (USD 400*25 = USD 10 000) National consultant to develop some tools defined in the communication action plan and to broadcast the project and GCF activities at national level: Medias, Magazines, videos interviews (USD 400 *25 days = USD 10 000)
	Establish a national platform involving various stakeholders, and create a webpage/database dedicated to GCF activities available to a broad public	19 000	12 000		5 000	2 000	7 000		National consultant for the tool development (USD 400*30 = USD 12 000) Workshop to present the platform and webpage: room rental (USD 2 000) + catering (USD 50*60 pers*1 day=USD 3 000) + stationaries (USD 2 000)

	Identify key national actors involved in the mobilization of financial resources dedicated to climate, taking into account gender equality	7 000				5 000	2 000	7 000	Workshop to sensitize stakeholders and identify resource person to involve in the ad hoc committee : room rental (USD 2 000) + catering (USD 50*60 pers*1 day= USD 3 000)+ Stationnaires (USD 2 000)
	Identify cross-sectorial cooperation opportunities and possible creation of a Memorandum of Understanding between national partners to ensure better mobilization of climate financial resources								
	Organize a national stakeholders consultation workshop once a year to discuss GCF portfolio updates	11 000			9 000	2 000		11 000	Workshop to discuss the GCF portfolio: room rental (USD 2000) + catering (USD 50*70 pers*2 days = USD 7 000) + Stationnaires: USD 2000
Outcome 3: Direct access realized	Organize a multi actor workshop to identify the national institution (s) that will enter the accreditation process to the Green Climate Fund	9 000			7 000	2 000		9 000	Workshop: room rental (USD 2 000) + catering (USD 50*60 pers*1 day = USD 3 000) + DSA (USD 100*20 = USD 2 000) + stationnaires (USD 2 000)
Outcome 4: Access to finance	Create a partnership between the NDA (when in place), accredited entities, other national projects' holders and the GCF Secretariat to discuss strategic priorities and future/proposed investments	9 000			7 000	2 000		9 000	Workshop: room rental (USD 2 000) + catering (USD 50*60 pers*1 day= USD 3 000) + DSA (USD 100*20 = USD 2 000) + stationnaires (USD 2 000)

Outcome 5: Private sector mobilization	Develop a study + strategy that will provide recommendations for improving the enabling environment for crowding in private sector for climate smart investments in the country and for accessing GCF funding	26 000	15 000	2 000	7 000	2 000	22 500	3 500	International consultant to develop the study (USD 600*25 = USD 15 000) Travel (including DSA) of international consultant: USD 2000 Workshop: room rental (USD 2000) + catering (USD 50*60 pers*1 day= USD 3 000) + DSA (USD 100 *20 pers= USD 2 000) + satationaries (USD 2 000)
	Sub-total	260 000	104 000	12 000	85 000	59 000	116 500	23 500	
	CONTINGENCY (UP TO 5% OF TOTAL ACTIVITIES)	13 000					7 500	5 500	
Delivery partner fees (including audit) (UP TO 10%)		27 000					6 000	21 000	USD 20 400: Staff salaries(or part thereof) for project coordination and management ,finance, procurement and admin staff per month USD 4000: Audit fees USD 2 600: Operation costs related to administrative management (printing, fax and telecom, and other related activities)
	TOTAL	300 000	104 000	12 000	85 000	59 000	130 000	50 000	

* OSS staff that will be dedicated to project management including gender study and TORs development) will be paid on a part-time basis. Time sheets will be provided as supporting documents.

4.2. Procurement Plan						
For goods, services, and consultancies to be procured, please list the items, descriptions in relation to the activities in section 2, estimated cost, procurement method, relevant threshold, and the estimated dates. Please include the procurement plan for at least the first tranche of disbursement requested below. Also, please feel free to replicate this table on Excel spreadsheet if needed.						
ITEM	ITEM DESCRIPTION	ESTIMATED COST (US \$)	PROCUREMENT METHOD	THRESHOLDS (Min-Max monetary value for which indicated procurement method must be used)	ESTIMATED START DATE	PROJECTED CONTRACTING DATE
Goods and Non-Consulting Services						
Translation	Translation to Arabic and English of the GCF guideline to develop Bankable project and access the Fund	5 500	National open tender	Between USD 2 000 and USD 10 000	Q2	Q2
Editing and publishing	Editing and publishing of the GCF guideline to develop Bankable project and access the Fund	9 000	National open tender	Between USD 2 000 and USD 10 000	Q2	Q2
Stationaries acquisition	Stationaries acquisition in support of the organization of workshops	20 000	National open tender	Between USD 2 000 and USD 10 000	Q1 – Q2	Q1 – Q2
Equipment acquisition	Technical capacity building of the focal GCF point team	6500	National open tender	Between USD 2 000 and USD 10 000	Q1	
SUB-TOTAL (US \$)		41 000				
Consultancy Services						
International consultancy	Conduct trainings	15000	International open tender	For USD 15 000 and more	Q1	Q1
International consultancy	Design a coordination and no-objection mechanisms	15000	International open tender	For USD 15 000 and more	Q1	Q1
International consultancy	Elaboration of the GCF guideline to develop Bankable project and access the Fund	15000	International open tender	For USD 15 000 and more	Q1	Q1
International consultancy	Develop the study + strategy for improving the enabling environment for crowding in private sector for climate smart investments in the country	15000	International open tender	For USD 15 000 and more	Q2	Q2

National consultancy	Support NDA's activities		12000	National open tender	Between USD 5000 and USD 15000	Q1 - Q2	Q1 - Q2
National consultancy	Develop the communication strategy and plan		10000	National open tender	Between USD 5000 and USD 15000	Q1	Q1
National consultancy	Develop some tools defined in the communication action plan and to broadcast the project and GCF activities at national level		10000	National open tender	Between USD 5000 and USD 15000	Q2	Q2
National consultancy	Establish a national platform involving various stakeholders, and create a webpage/database dedicated to GCF activities available to a broad public		12000	National open tender	Between USD 5000 and USD 15000	Q2	Q2
SUB-TOTAL (US \$)			104 000				
TOTAL COST (US \$)							145 000

Audit

An audit report will be prepared at the end of the project. The project account will be audited by the expenditure controller and the External Auditor during annual audits of OSS projects. The external audit report will be discussed by the Executive Secretariat of OSS and submitted to the GCF. However, a report on the use of funds by category of activities will be developed in the first half of the project implementation and presented to GCF.

4.3. Disbursement schedule

Specify the proposed schedule for requesting disbursements from the GCF, including amounts and periodicity. For amounts requested, keep to multiples of USD 5,000, and for periodicity, specify whether it's quarterly, bi-annually or annually only.

It is proposed that disbursements are made to Delivery Partner in three tranches:

1st Tranche: USD 130,000 (US Dollar One hundred thirty thousand only) the first disbursement will be made upon or after effectiveness of the Grant Agreement and also upon fulfilment of the disbursement conditions specified in the Grant Agreement and Standard Conditions.

2nd Tranche: USD 120,000 (US Dollar One hundred twenty thousand only) will be transferred upon submission of an interim progress report and Certified Financial Report and also upon fulfilment of the disbursement conditions specified in the Grant Agreement and Standard Conditions.

Final Tranche: USD 50,000 (US Dollar Fifty thousand only) will be transferred upon submission of a project completion report and final Audit Report. Submission of a completion and audit report will be furnished no later than three (3) months after the completion of the Readiness Support.

4.4. Additional information

This box provides an opportunity to include further explanations related to the budget, procurement plan and disbursement schedule, including any details on the assumptions to justify costs presented in the budget.

SECTION 5: IMPLEMENTATION ARRANGEMENTS AND OTHER INFORMATION

5.1 Please attach an "implementation map" or describe how funds will be managed by the NDA/FP or delivery partner

The Sahara and Sahel Observatory (OSS) will serve as the **delivery partner** and will work under the leadership and guidance of the FP/NDA to implement the programme. With the guidance of the FP (and later the NDA once appointed), OSS will hire the consultants and procure other services to deliver Activity 1 and 2.

In fact, the project's fund will be managed by OSS. Payment of expenses related to the project activities will be carried out by OSS at the request of AND/FP from the account dedicated to the project in accordance with the procedure manual in force. OSS will be in charge of collecting supporting documents related to expenditure and submitting regular reports to the GCF Secretariat. With respect to these financial and management arrangements, an agreement will be made and signed between OSS and the FP.

The role of OSS will be decisive, especially considering the Libyan context marked by its security and political instability, in addition to the difficulty to conduct prospecting missions in Libya. The action of OSS will be to support the Libyan partners for a better control of the process of climate finance particularly through capacity building and knowledge sharing.

As matter of fact, as an international organization, OSS has implemented since 1992 several national and regional projects and programmes on environmental issues within its action area enabling it to have a solid experience and a wide network of multidisciplinary expertise from the North and the South. Since January 2017, OSS has recruited about 30 consultants in the framework of different projects including Readiness Tunisia in which OSS is delivery partner.

5.2 Other relevant information

This box provides an opportunity to include any important information you wish to bring to the attention of the GCF Secretariat, but did not have an opportunity to provide in the sections above.

Libya is located in Northern Africa, bordering the Mediterranean Sea, between Egypt and Tunisia and Algeria. With an area of 1,760,000 square kilometres, and a Mediterranean coastline of nearly 1,800 kilometres, Libya is fourth in size among the countries of Africa and seventeenth among the countries of the world. The latitude and longitude for Libya are 25 00 N, 17 00 E. The capital of Libya is Tripoli.

Land and Geography

The land is mostly barren, flat to undulating plains, plateaus, depressions. More than 90% of the country is desert or semi desert and only 4700 sq. km of land is irrigated. The borders of Libya with neighbouring countries are: Algeria 982 km, Chad 1,055 km, Egypt 1,115 km, Niger 354 km, Sudan 383 km, and Tunisia 459 km.

Population, Labour, Employment & Administration

The population of Libya is estimated to be around 7,394,726 in 2012, with a growth rate of 2.30% and a literacy rate of 89.2% (age 15 and over who can read and write). The age breakdown of the population is as under:

- 0-14 years: 32.8% (male 1,239,229/female 1,186,241)
- 15-64 years: 62.6% (male 2,377,700/female 2,251,399)
- 65 years and over: 4.6% (male 166,222/female 173,936)

The labour force in Libya is around 1.16 million, 59% of which is employed in services sector. The unemployment rate is almost 30%. Historically Libya has gone numerous changes in administrative divisions from provinces to control bureaus to districts. However, currently Libya is divided into 22 districts and these districts are further subdivided into Basic People's Congresses.

Climate

Within Libya as many as five different climatic zones have been recognized, but the dominant climatic influences are Mediterranean and Saharan. In most of the coastal lowland, the climate is Mediterranean, with warm summers and mild winters. Rainfall is scanty. The weather is cooler in the highlands, and frosts occur at maximum elevations. In the desert interior the climate has very hot summers and extreme diurnal temperature ranges.

Economy

The Libyan economy depends primarily upon revenue from hydrocarbons, which contribute about 95% of export earnings, 65% of GDP, and 80% of government revenue. Substantial revenue from the energy sector coupled with a small population give Libya one of the highest per capita GDPs in Africa, but little of this income flowed to the lower orders of society. The per capita GDP is \$14,100

(2010 est.) and inflation rate is 15.9%. GDP is \$37.97 billion (2011 est.) with 49.3% share of industry and 47.3% share of services. The major industries are: petroleum, petrochemicals, aluminium, iron and steel, food processing, textiles, handicrafts, cement. The 2007 key figures for Libya presented in a MEDELEC Conference on Mediterranean electricity market in 2008 revealed that the installed generation capacity was 6,612 MW. The energy generated was 25,504 GWh. The number of customers connected to the power system was around 1.2 million. The average per capita consumption was 3,696 KWh. The urban and rural electrification rate was nearly 99%. 90% of the customers were estimated in the domestic and commercial category.

Readiness Libya detailed budget

Please provide a breakdown of cost estimates and implementation schedule analysed according to the activities suggested in Section 2.

OUTCOMES (same as in section 2)	ACTIVITIES (same as in section 2)	TOTAL COST (per activity)	COST CATEGORIES				EXPENDITURE AND IMPLEMENTATION SCHEDULE			
			Consultants	Travel	Workshops/ Trainings	Others	6m	12m	Upon project completion	Notes
Outcome 1: Country capacity strengthened	Establishing the NDA (focal point + team) and strengthen their capacity in climate financing mechanisms with a focus on the GCF. This includes a training on climate finance for the NDA, as well as the recruitment of a national consultants assisting the FP in managing GCF activities for 12 months and training on operational modalities of the GCF	47,000	27,000	2,000	16,000	2,000	41,000	6,000		International consultant for the trainings: (USD 600*25 days = USD 15 000) National consultant supporting NDA's activities : (USD 1000 * 12 months = USD 12 000) Travel (including DSA) of international consultant: USD 2 000 Trainings: room rental+catering (USD 2 000) + DSA (USD 110*12 pers*6 days = USD 8 000) + travel (USD 500*12= 6 000) + stationaries (USD 2 000)
	Formalize the national designated authority: Preparation of an annual work programme and ToR for the NDA	12,000			10,000	2,000	12,000			Workshop to establish the NDA: room rental (USD 2 000) + catering (USD 50*80 pers*2 day= USD 8 000)+ stationaries (USD 2 000)
	Establish the no-objection mechanism	27,000	15,000	2,000		10,000	17,000		10,000	International consultant: (USD 600*25 = USD 15 000) Travel (including DSA) of international consultant: USD 2 000 *OSS staff support for the elaboration of ToRs and documents monitoring and validation (200% = 2 Men/months): USD 10 000
	Design a coordination mechanism to support NDA's consultations activities									
	Elaborate/develop selection and eligibility criteria for GCF-funded climate smart investments in Libya									
	Set up an ad hoc committee to periodically discuss and approve new directions of climate finance and the GCF portfolio in Libya									
	Formalize the no-objection mechanism	14,000			12,000	2,000	14,000			Workshop to present and validate the no-objection mechanism: room rental (USD 2 000) + catering (USD 50*60 pers*2 day=4 000) +USD 100*20 pers* 2 days=4 000): Stationaries (USD 2 000)
	Develop an operational manual for accessing GCF funds, both in English and arabic languages, to facilitate the understanding of the process and submission of projects	38,500	15,000	2000	7000	14,500		38,500		International consultant for the manual elaboration: (USD 600*25= USD 15 000) Travel (including DSA) of international consultant (USD 2 000) Edition and printing the operational manual (USD 9 000) Translation in Arabic and English (USD 5 500) Workshop to present and validate the manual: room rental (USD 2 000) + catering (USD 50*60 pers=USD 3 000)+ stationaries (USD 2 000)
	Acquisition of equipment for the GCF focal point team in Libya	6,500				6,500	6,500			2 laptop computers + 2 external hard discs, TB + 2 inverters + 1 printer
Outcome 2: Stakeholders engaged in consultative processes	coordination meeting between OSS and the GCF focal point	4,000		4,000			2,000	2,000		considering the particular country context, the GCF focal point will have to participate to coordination meetings in the OSS headquarters when needed
	Support in terms of gender: developing a study on gender issue in relation with climate change, adaptation and the involvement of the women in the NDA	10,000				10,000			10,000	*This consultancy will be made by OSS (200% = 2 Men/months): 10 000
	Development of a communication strategy and action plan Implementation of the action plan: awareness raising to "mobilize" and sensitize stakeholders in Libya (NDA members and officials of the ministries of environment, finance and key sectors)	20,000	20,000				12,000	8,000		National consultant to develop the communication strategy and plan: (USD 400*25 = USD 10 000) National consultant to develop some tools defined in the communication action plan and to broadcast the project and GCF activities at national level: Medias, Magazines, videos interviews (USD 400 *25 days = USD 10 000)
	Establish a national platform involving various stakeholders, and create a webpage/database dedicated to GCF activities available to a broad public	19,000	12,000		5,000	2,000	12,000	7,000		National consultant for the tool development (USD 400*30 = USD 12 000) Workshop to present the platform and webpage: room rental (USD 2 000) + catering (USD 50*60 pers*1 day=USD 3 000) + stationaries (USD 2 000)
	Identify key national actors involved in the mobilization of financial resources dedicated to climate, taking into account gender equality Identify cross-sectorial cooperation opportunities and possible creation of a Memorandum of Understanding between national partners to ensure better mobilization of climate financial resources	7,000			5,000	2,000		7,000		Workshop to sensitize stakeholders and identify resource person to involve in the ad hoc committee : room rental (USD 2 000) + catering (USD 50*60 pers*1 day= USD 3 000)+ Stationaries (USD 2 000)
	Organize a national stakeholders consultation workshop once a year to discuss GCF portfolio updates	11,000			9,000	2,000		11,000		Workshop to discuss the GCF portfolio: room rental (USD 2000) + catering (USD 50*70 pers*2 days = USD 7 000) + Stationaries: USD 2000

Outcome 3: Direct access realized	Organize a multi actor workshop to identify the national institution (s) that will enter the accreditation process to the Green Climate Fund	9,000			7,000	2,000		9,000		Workshop: room rental (USD 2 000) + catering (USD 50*60 pers*1 day= USD 3 000) + DSA (USD 100*20 = USD 2 000) + stationaries (USD 2 000)
Outcome 4: Access to finance	Create a partnership between the NDA (when in place), accredited entities, other national projects' holders and the GCF Secretariat to discuss strategic priorities and future/proposed investments	9,000			7,000	2,000		9,000		Workshop: room rental (USD 2 000) + catering (USD 50*60 pers*1 day= USD 3 000) + DSA (USD 100*20 = USD 2 000) + stationaries (USD 2 000)
Outcome 5: Private sector mobilization	Develop a study + strategy that will provide recommendations for improving the enabling environment for crowding in private sector for climate smart investments in the country and for accessing GCF funding	26,000	15,000	2,000	7,000	2,000		22,500	3,500	International consultant to develop the study (USD 600*25 = USD 15 000) Travel (including DSA) of international consultant: USD 2000 Workshop: room rental (USD 2000) + catering (USD 50*60 pers*1 day= USD 3 000) + DSA (USD 100 *20 pers= USD 2 000) + stationaries (USD 2 000)
Sub-total		260,000	104,000	12,000	85,000	59,000	116,500	120,000	23,500	
CONTINGENCY (UP TO 5% OF TOTAL ACTIVITIES)		13,000					7,500		5,500	
Delivery partner fees (including audit) (UP TO 10%)		27,000					6,000		21,000	USD 20 400: Staff salaries(or part thereof) for project coordination and management ,finance, procurement and admin staff per month USD 4000: Audit fees USD 2 600: Operation costs related to administrative management (printing, fax and telecom, and other related activities)
TOTAL		300,000	104,000	12,000	85,000	59,000	130,000	120,000	50,000	

* OSS staff that will be dedicated to project management including gender study and TORs development) will be paid on a part-time basis. Time sheets will be provided as supporting documents.

Based on the guidance from the standardised package for activities 1 and 2, mentioned above, the following high-level, indicative budget breakdown as following :

Category	Package 1+2 combined (direct access)
Consultancy fees	US\$ 104 000
Travel & per diem of consultant	US\$ 12 000
Workshop (venue, catering, etc)	US\$ 85 000
Other (including OSS services)	US\$ 59 000
Contingency	US\$ 13 000
Project management costs (OSS)	US\$ 27 000
Grand Total	US\$ 300 000